

User Guide

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Get Started

1. Go to <u>https://www.pomacy.com.my</u>

2. Enter your email address and your password. If you forget your password, you may change your password by clicking "forgot your password". You will receive an email to reset your password. Click on the link and change your password.

POMACY	a Go To POMConnect
	LOGIN
Marketplace	E-mail *
Get your trusted specialty pharmaceutical products	Password * Forgot your password?
Assan's Specialty Pharma Company	Remember me
LOGIN TO SHOP >	Login

3. Go back to <u>https://www.pomacy.com.my</u> and log in with your email and new password.

POMACY	a Go To POMConnect
WELCOME TO	LOGIN
WWW.pomacy.com.my	E-mail =
Get your trusted specialty pharmaceutical products	Password * Forgot your password?
Hyphens Kesari's Specialty Pharma Company LOGIN TO SHOP	Remember me
	Login

How to place order?

1. Start to key in product name or relevant keywords from search bar or you can browse through the store.

keradan	٩	Messages	POMACY Credits	Favourites	My Cart
		Welcome, I Log Out E	Demo (poma	acy) Acount	

2. Example: Search "Ceradan" and you may see all lotion products available as shown below. You may click on view all 18 items button to see all product listings under "Ceradan"



3. You may change quantity that you would like to place order and click on "add" to cart button.



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Ceradan Ceradan	Q Accessages Condits Condits Condits
	Welcome, Demo (pomacy) Acount Log Out [>
Products \vee New 🎯 Hyphens Pharma Brands My Account V 🔘 Order History 📔 Order Fo	prm
່ Demo (Pomacy) Acount	Order Summary
Select All PRODUCT DETAILS QUANTITY UNIT PRICE	Subtotal RM22.80
☑ Fulfilled by Hyphens Pharma Store	Promo code Enter Promo Code Apply
Ceradan Hand Lotion Sanitiser 50ml	Total RM22.80 Proceed To Checkout
×Remove	
Continue Shopping Clear Cart	

5. Please select "Pay Later" and indicate PO number if any. You may insert message/notes under customers notes if any. Select the check box and click on place order.

Ceradan		Q A Mess	ages POMACY Favourites My Ca Credits some, Demo (pomacy) Acount Out E
Products Y New 🔮 Hyphens Pharma Brands My Account	t 👻 🥥 Order History 📄 Order For	m	
PAYMENT METHOD		Ceradan Hand 1 x RM22.80	Lotion Sanitiser 50ml
Pay by Credit / Debit Card Cash on Delive	ry / Credit Terms	1 item(s)	RM22.8
Ouden Confirmation		Promo code	Enter Promo Code
Address *	Zip/postal code*	Order Total	RM22.8
Name of Business Phone Demo (Pomacy) Acount	E-mail * florence.lui+pomacy@docmedtech./		
Customer PO			
Cutatomer notes (21 / 500) Please delivery asap: Select this check box to accept the Terms and Conditions Place Order (RM22.80) Back			

6. Order is successfully placed. You may click on "View Orders" to check order history.



	adan			٩	Messages POMAC Credits Welcome, Demo (po Log Out (P	Favourites My Cart
Products 🗸 🛛 New 🌑 Hypher	ns Pharma Brands M	y Account ~	O Order History	Order Form		
Home > Order History						
Order History	Order Histor	Click here to v	iew orders before 1st October 20	221		
Messages						
POMACY Credits 🧿	Search options					Open 🛩
Favourites	DATE 🔺	D STATUS	CUSTOMER	OUTSTANDING AMOU	NT TOTAL	ACTIONS
Payment Methods						
My Business Profile	23/08/2023, 21:04 #3	36 Open	Demo (Pomacy) Acount Sub-user ID:	RM0.00	RM22.80	😭 Buy Again
Change Password						

7. You will be receiving an order email notification upon order placed.

Hello Demo (Pomacy), The status of your order has been changed to Open.				
SHIP TO		R DATI ENT Pa	E 23/08/202 ay Later	23, 21:04
Demo (Pomacy) Acount	SHIPP	ING		
Singapore, Singapore Singapore				
ITEM DESCRIPTION		QTY	PRICE	ITEM TOTAL
CERADAN HAND LOTION SANITISER 21224734	50ML	1	RM22.80	RM22.80
CUSTOMER NOTES		Su	btotal	RM22.80
Test order				
		Т	otal	RM22.80

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Introduction Features

 \checkmark Better, faster, accurate, relevant search engine

POMACY	Çeradan .	٩	A Messages	POMACY Credits	Favourites	My Cart
			Welcome, I Log Out [→	Demo (poma	cy) Acount	

✓ Favourites – Want to "bookmark" a product? Can't decide to purchase yet?
 Or just want to add items here for easy future access.



 \checkmark Follow – Get notified when your favourite vendors add new items, replenish products which were out of stock.

Home > All vendors > Hyphen	s Pharma Pte Ltd				
Hyphens	Hyphens Established in 198 Singapore, Cambro O Unfollow	Pharma Pte Ltd 86, Hyphens Pharma is a leader in Sp odia, Indonesia, Malaysia, Philippine	ecialty Pharmaceuticals with an and Vietnam – making it ASEAN	extensive reach in the Sout s Leading Specialty Pharm	h East Asian markets of a Company.
Home		All Products	Events		Articles
Search by Product, Generic N	lame, Q Pro	ducts Products found: 95			
Filter By	Sor	t Alphabetically: A to Z 🕞			88
Price 🛩		0	0	0	0

 \checkmark Adding Additional Users / Sub-users Under Same Account & 2FA (two-factor authentication) Set-up – Now more people can log into the same account to place orders securely!

1. Select "My Account" and "Manage Account Users" in the dropdown menu.

PCMACY Cerada	in In				٩	Messages I Welcome, Soh Log Out [+	POMACY Fi Credits	avourites My Cart	
Products Y New 🕒 Hyphens F	'harma Brands	My Account ~ (Order History	📄 Order Form					
Home > Order History		Order History POMACY Credits							
Order History	Order Hist	Favourites	fore 1st Octob	ner 2021					
Messages		Payment Methods							
POMACY Credits 🧿	Search options	Manage Account Use	ers					Open 🛩	
Favourites									
Payment Methods	DATE A ID	STATUS C	USTOMER	OUTSTANDING AN	IOUNT	ΤΟΤΑ	λL.	ACTIONS	
My Business Profile									
Manage User Accounts			No	orders found					
Change Password									

2. Click "Add New User".

				٩	Messages POMACY Credits	Favourites Hy Cart
					Welcome, Soh Jennifer (p Log Out [→	pomacy)
Products 🗠 New 🔮 Hyphens Ph	arma Brands My Account ~	Order History	📄 Order Form			
Home > Manage User Accounts						
Order History	Manage User Accou	nts				🖋 Add New User
Messages						
POMACY Credits 🧿						
Favourites	<u> </u>					
Payment Methods	Jennifer Soh					
My Business Profile	Edit Licor					
Manage User Accounts	Euroser					
Change Password						

3. Complete all mandatory fields marked with asterisks and select user role. Click "Create" to create the new user account.

Cerada Cerada	n A A A A A A A A A A A A A
Products 🐃 New 🔮 Hyphens P	harma Brands My Account Y 🕐 Order History 🖹 Order Form
Home > Create User	
Order History	Create User Create
Messages	
POMACY Credits 🧿	Name *
Favourites	
Payment Methods	E-mail *
My Business Profile	
Manage User Accounts	Role*
Change Password	Select role 🗸
	Password *
	Confirm password *
	Phone

4. For secured access to Pomacy, set-up 2FA (two-factor authentication) via SMS or E-mail OTP notification. Applicable for new and existing users.

	in	Q Message Welcon	s POMACY Credits Favourites	Ър Wy Cart
Products Y New Styphens F	harma Brands My Account ~ 🔘 Order History 📑 Order Form			
-	Password			
	Confirm password			
	Phone			
	Two-factor ON/OEE			
	Two-factor method			
	SMS Select method E-mail			
	SMS			

5. Click "Save" and inform the sub-user of their account details (email address and password) 6. Review and remove accounts that are inactive or when users have left the company.

\checkmark Simply ask a question on the product page!

1. You may ask a question from the vendor and check the message history and replies from the top right "Message".

						Log Out E+
Products ~ Nev	v 🔮 Hyphens Pharma	Brands	My Account ~	Order History	Grder Form	
Home Principals Hyp	hens Pharma Store Cerada	Hand Lotion	Sanitiser 50ml			
				Courdon Lle	and Lation C	enities a FOrel
		C Add To F	avourites	Ceradan Ha	and Lotion S	Sanitiser Sumi
				RM22.80		
				Buy 10 Free 1		
					INDUSIC	
	Hand Lotion			Principal:	ANTIGEDTICS	
	2-in-1 hand lotion with consulted-dominant formulation in potim			Categories:	Hand Caniticon A	Isabel Sexbeth 40 Tetraeleate Coramida
	31.1 reto: +Posides optimal har hypere and			denenci varrie.	Triethylhexanoin	Linoleic Acid, Citric Acid, Sodium Hyaluronate
	Contains allabel to A HISPS of genus		2	Country of Origin:	Singapore	
	CO		2	Unit:	тв	
	2ml 🕑 Hyphe			Expiry Date:	07/2024	
				tem Status:	AVAILABLE	
			6	Fulfilled by:	Hyphens Pharma	Store 🗣 Ask a question 🛛 😋 Follow
				Shipping		
				Reviews:	****	(0) Be the first to review
					RANAN	

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Stay tuned for more features along the way!

We love to hear from you on what you think.

Email us at **support@pomacy.com.my** or contact your **Healthcare Digital Specialist** for more information.